

**ACADEMIC YEAR 2016-2017**  
**COPE MINUTES**

Meeting called to order at 2:00 p.m. by Joanna Grymes.

In attendance were Joanna Grymes, Rob Williams, Annette Hux, Julie Milligan, Ryan Kelly, Patty Murphy, Alicia Shaw, Joan Henley, Lance Bryant, Audrey Bowser, Susan Whiteland, Sara Labovitz,

Motion made by Julie Milligan to nominate Rob Williams as Chair; second by Annette Hux, motion carried.

Motion made by Julie Milligan to nominate Alicia Shaw as Vice Chair; second by Joan Henley; motion carried.

Motion made by Julie Milligan to nominate Annette Hux as Secretary; second by Alicia Shaw; motion carried.

Items discussed were number of members; 16 members in COPE. What department/organization each member represented. 9 member is a quorum.

Rob will plan on getting dates together for meeting in November and early December.

Meeting adjourned approximately 3:00 p.m..